

Tagging of Learners with Special Educational Needs (SPED)

Here are the steps:

1. Go to LIS website <http://lis.deped.gov.ph/> and login using the School user account.

Please sign in

Forgot password?
For class advisers, request School Head or designated school system administrator to reset password. For school heads, request Division Planning Officer to reset password.

2. Once login, click the Learner Information System link.

DepEd Apps

Learner Information System

Enhanced Basic Education Information System

School Building Information System (For CO - EFD Personnel Only)

3. In the Dashboard, click the List of Classes tab.

List of Classes Dashboard Quick Count **List of Classes** Transfers 1 School Forms Data Corrections Support

4. Look for the learner's Class/Section Name. Then, click View Enrolment button.

Grade 1

16

5. Search for the learner's name in the masterlist and then, click the Profile button.

1	[Redacted]	F	06/04/18	No status	Profile
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6. On the Profile panel, click the Update other data button.

Profile
Update other data

LRN	[Redacted]
Last name	[Redacted]
First name	[Redacted]
Middle name	[Redacted]
Gender	[Redacted]
Birthdate	[Redacted]
Mother's Maiden name	[Redacted]
Guardian Relationship	[Redacted]
Father	[Redacted]
Current Residence	[Redacted]
Religion	[Redacted]
Mother Tongue	[Redacted]
Dialects	[Redacted]
Ethnicities	[Redacted]

7. Under Special Educational Needs (found on lower left side of the page), update required fields.

- **For learners enrolled in a graded class**

Special Educational Needs

Is this learner has a Special Educational Needs?

Yes No

Classification/Type of Learner Special Educational Needs (LSEN)

-- Select --

-- Select --

Gifted Learner

Gifted

With Diagnosis from Licensed Medical Specialist

Visual Impairment

Hearing Impairment

Learning Disability

- For learners enrolled in a non-graded / SPED class

Special Educational Needs

Select Program for Non-graded Class

Primary Level III

-- Select --

Kinder

Primary Level I

Primary Level II

Primary Level III

Transition

Special Educational Needs

Select Program for Non-graded Class

Primary Level III

Classification/Type of Learner Special Educational Needs (LSEN)

Visual Impairment

-- Select --

Gifted Learner

Gifted

With Diagnosis from Licensed Medical Specialist

Visual Impairment

Hearing Impairment

Learning Disability

8. Click the Save button to save the tagging.

Special Educational Needs

Select Program for Non-graded Class

Primary Level III

Classification/Type of Learner Special Educational Needs (LSEN)

Visual Impairment

Save

Once the learner has been tagged as SPED, an icon will be display along his/her name on the masterlist.

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Note:

A warning icon will be displayed to identify the learner’s SPED Classification. This icon is only available to class set as “non-graded”.

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